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## EXECUTIVE SECRETARIAT ROUTING SLIP

TO:			ACTION	INFO	DATE	INITIAL
	1	DEI		X		
	2	DDCI.		X		
	3	EXDIR				
	4	D/ICS		X		
	5	DDI				
(	3	DDA		X		
	7	DDO				
	8	DDS&T				
	9	Chm/NIC				
	10	GC				
	11	IG				
	12	Compt		X		
	13	D/OCA				
	14	D/PAO				
	15	D/PERS				
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ER 89-2696/1	Executive Secretary
	18 Aug '89
3637 (10-81)	Date

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## EXECUTIVE OFFICE OF THE PRESIDENT OFFICE OF MANAGEMENT AND BUDGET

WASHINGTON, D.C. 20503

THE DIRECTOR

August 11, 1989

M-89-22

MEMORANDUM TO THE HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

FROM:

Richard G. Darman

SUBJECT:

Civilian Employment

In the context of our deficit reduction efforts, it is particularly important that we assess Federal employment levels carefully. During the review of the fiscal year 1991 budget in the coming months, OMB will continue to pay special attention to proposed employment levels and will reassess existing FY '90 levels in light of enacted appropriations. I trust that your budget submissions will reflect the need for efficient use of human resources.